

Teen Time *of Edmonton*

Dear Sir or Madam:

I would like to take a moment to introduce you to Teen Time of Edmonton. Teen Time is a non-denominational Christian organization that has been serving youth aged 7 to 17 in the Edmonton and Northern Alberta area since 1964. As a non-profit registered charity, we operate a year round camp, retreat center and ranch at our property north of Westlock. As well, our city program for youth is maintained from our administrative office in Edmonton, which offers youth from all backgrounds to come hang out and participate in different activities around the city. We also offer a leadership program called B.L.A.S.T (Basic Leadership & Staff Training) which skills transfer to all areas of their lives, including staffing our retreats and summer camps. For many, the experience is life changing. As you can imagine, it is an expensive undertaking to maintain programs and facilities that reach more than 700 youths per year. We rely heavily on the time and efforts of volunteers to keep expenses in line, but funds are required over and above.

Our annual fundraising event that we offer is our Dinner and Silent/Live Auction. During the silent and live auctions, items donated by businesses and individuals are auctioned to the highest bidder. This event has become a major source of revenue for our organization, which is due greatly to the generosity of our donors. This year's **Dinner and Silent Auction** will be held on **Saturday, October 22 at 5:00p.m.** at **North Pointe Church** (14025 167 Ave NW, Edmonton, AB T6V 1J5). It is an exciting evening in which we invite your participation as a donor or guest/both.

In conclusion, we are once again asking Edmonton and area businesses/individuals who are interested in donating items to be sold. We will display and auction your donated item to the highest bidder, and will be pleased to promote your business during the event. If you require a tax receipt, please send an invoice along with the item denoting its value. As well, we would ask that you fill out the attached form so that we can accurately list your business and item in our auction program.

We sincerely appreciate any support you can provide us, and please feel free to call our office at **466-8530** or email at **info@teentime.ab.ca** with any questions or concerns.

Yours truly,



Josh Arcand
Executive Director

Where Love is felt, the Message is heard

12235 50 Street NW, Edmonton, AB, T5W 3C7 Phone: (780) 466-8530 Fax: (780)488-8771 Website:
www.teentime.ab.ca

**TEEN TIME OF EDMONTON
AUCTION ITEM INFORMATION SHEET**

PLEASE FILL IN ALL THE INFORMATION AS YOU WOULD LIKE IT TO APPEAR
IN THE BANQUET PROGRAM

NAME OF DONOR

DONATION ITEM

COMPANY NAME

VALUE (APPROXIMATE IF KNOWN)

MAILING ADDRESS OF DONOR

CITY

POSTAL CODE

PHONE

FAX

E-MAIL

MAIL OR FAX THIS FORM TO:

Teen Time of Edmonton
12235 50 Street NW
Edmonton, AB T5W 3C7

Fax: (780) 488-8771

I will deliver the item to the office **Please call me to arrange pick-up**

Items can be delivered to the Teen Time Office at 12235 50 Street NW, Edmonton between the hours of 10:00 a.m. and 4:00 p.m. Monday to Friday. Please call ahead (780 466-8530) before dropping off the item.